
Colonial Academy

“A Place to Grow”

Gail E. Robinson
Principal

February 1, 2012

Dear Parents,

It is hard to believe we are already planning for the 2012-2013 school year. We are excited about the current school year, and at this time, we anticipate that all of our current teachers will be returning for the coming school year. You will notice changes in the tuition fee schedule. Though we do our best to keep costs down, we have found it necessary to increase yearly charges for all students. Tuition increases are necessary to improve the education offered by the school, and in the future we want to be able to continue to plan more activities for the students to enhance their school experience. We have been and will continue to be one of the more affordable options for a private Christian school in our area.

Please note a pre-registration fee of \$75.00 per returning family is due by **February 29, 2012**. The pre-registration fee per family goes up to \$150.00 after February 29, 2012. Also please note that the Academic fee of \$300 per child (\$200 for K3/K4) is due **June 1, 2012, and is late after July 31, 2012**.

Beginning with the 2012-2013 school year, we will be processing tuition through an automatic payment system. Parents may choose to pay tuition in full by September 16, 2012 with a 5% discount, or pay monthly by using the automatic tuition payment method. These payments will be made via automatic charge to your credit / debit card, or by automatic draft from your checking / savings account. Please refer to the Tuition Management Form for further details.

Also new for the coming school year, we will offer a flat rate fee schedule for our Extended Care program. We will still continue to offer hourly billing, at a rate of \$5 per hour for one child and \$3 per hour for each additional child. You may choose either flat rate or hourly billing, but whichever you choose will be in effect for the entire school year. Please see the financial information sheet for further details.

Enrollment forms and the financial information sheet listing tuition and fees for next year are enclosed for your convenience. Please return the following during the month of February, in order to secure your child's enrollment for next year: **(1) Returning Student Application Form, (2) \$75.00 Registration Fee, (3) Tuition Management Form, (4) Parent Cooperation Agreement, (5) Emergency Contact Form** with any necessary updates, and **(5) Internet & Media Form**. It is important to return these forms as soon as possible, along with the registration fee so the Academy can plan effectively for the next school year. We are limited by space to the number of students we can enroll in each class.

Thank you for allowing us to be a part of assisting you in your child's education. We look forward to serving you next year.

Sincerely,

Gail E. Robinson